

New Europe College Fellowships
Academic year 2018-19
Check List and Application Guidelines

The applications will be submitted by e-mail only. The documents appended to the application form (with the exception of the letters of recommendation) will be attached to the application message. In the *Subject* field of the message please write: “NEC Fellowships”.

A complete application consists of:

- a recent photo;
- the application form (in Microsoft Word format), completed in English, French, or German;
- at least 2 original letters of reference (in English, French, or German) written explicitly in support of your application for the NEC Fellowship Program 2018-19. The letters of reference should be e-mailed by the referees directly to the address: applications@nec.ro;
- scanned document(s) proving that the applicant holds the Ph.D. title.

**The deadline for the submission of applications
is December 7, 2017**

**INCOMPLETE OR LATE APPLICATIONS WILL NOT BE TAKEN INTO
CONSIDERATION**

We will acknowledge receipt of an application and confirm whether the application requirements have been met within 14 days after the deadline.

New Europe College, str. Plantelor 21, 023971 București
Phone (+4) 021 307 99 10, Fax: (+4) 021 327 07 74, E-mail: applications@nec.ro
www.nec.ro

GUIDELINES

In completing the application form, please bear in mind the following:

- In case you have to insert additional pages in the application form, please number them.
- The application form should be completed in one of the languages mentioned above: English, French or German (and sent as an e-mail attachment in Microsoft Word format).
- Please answer all the questions in the application form (trying not to exceed the allotted space).

The letters of reference should be written by academics familiar with your research work, explicitly in support of your application for the NEC Fellowship Program 2018-19, and of the proposed research project. The letters of reference must be sent by the referees by e-mail directly to the address: applications@nec.ro. Application letters without a date, or recommending you for other fellowship programs will not be taken into consideration.

The letters of reference should be written in English, French or German.

SELECTION PROCESS AND INTERVIEW:

The applications will be evaluated by a committee of Romanian and foreign specialists. The results of the pre-selection will be announced in the first half of March 2018. The shortlisted candidates will be invited to an interview, scheduled to take place on April 18-20, 2018. The interview will be held in English, French or German.

Since during the selection process we may have to contact you, please inform us about any change that may occur in your contact details (mailing address, e-mail, telephone number, fax), even if this change is temporary.